Dear honorable Professors of collaborating universities,

28th November 2016

Tohoku University

IGSAP Chair Toshifumi Takada

It is our great pleasure to inform you of next year's entrance examination for Tohoku University's International Graduate School of Accounting Policy (IGSAP).

The next entrance examination procedures for both Double Degree (DD) students and standard degree course students will be held as almost same schedule as last year of 2016:

(1) Application period: from around early-April to mid-April

(2) Announcement of results: at the beginning of June

This is just an information for you and the official announcement will be finalized soon. **Please note that all the applicants must have their TOEFL or IELTS scoresheet sent directly to us from the respective office in April during the application period.** The score is valid for a period of 2 years after the month it was issued. We would be very grateful if you could announce this information to your students at your earliest convenience. The requirements of the score are listed in Appendix 1. There are several opportunities for your students to sit TOEFL or IELTS tests before the application. It is stated that it will take 4~6 weeks for the scoresheet to reach the office at Tohoku University.

We also cordially ask you to make a briefing those of your students who would like to apply for the entrance examination of the Double Degree program (DD) at IGSAP regarding the following details:

(1) DD students stay in Tokyo for approximately one year, from October 1, 2017 to September 30, 2018. They may return home at the end of July or August.

(2) They will return to their home institution and start writing a Master's Thesis (MA thesis) in their second year. 2 supervisors will be responsible for each student and the defense of their MA thesis will be held by these 2 supervisors.

(3) If they pass the defense, they can be awarded a Master's Degree from both Tohoku University and the home institution.

NB: You are entitled to recommend up to 3 students from any one department. **They also need to send us their scoresheet from the pertaining (TOEFL/IELTS) English test.**

The outlines of the standard MA and DD programs are displayed in Appendix 2.

NB: A number of students misunderstood the DD program this year; they had believed that they could complete IGSAP in after two semesters, from October 2016 to July 2017. It is <u>not</u> possible for Tohoku University graduate students, including DD students, to complete our Master's Degree program in two semesters. They will be awarded their degree after having successfully completed 2 years' study and having passed their defense of their papers.

IGSAP's official announcement of the entrance examination is to be finalized and disclosed in the middle of January, 2017. This email is just for your information. We respectfully ask you to tell your students to take the English test now.

We deeply appreciate your ongoing co-operations with IGSAP. We are always delighted to welcome your students here in IGSAP, and it is our great pleasure to provide an innovative and genuinely international program for them.

With best regards,

Toshifumi Takada

Appendix 1

Requirements of TOEFL or IELTS

(1) Valid only within 2 years of its issuance (issued after February 2015)

(2) TOEFL iBT 79 (PBT 550) or higher, IELTS 6 or higher

(3) Scoresheet shall be sent to Tohoku University Graduate School of Economics and Management Administration Office (Kyomu-gakari) directly from the pertaining TOEFL or IELTS Office. Institution Code 0232.

(4) It is stated that it will take 4-6 weeks after posting for the score sheet from the pertaining (TOEFL/IELTS) Office to reach Tohoku University.

NB: If students are a native speaker of English or graduated from a university in the United Kingdom (UK), the United States (US), Canada, Australia or New Zealand etc. (i.e. countries using English as their official first language), they may not be required to submit a TOEFL or IELTS score. Please contact the IGSAP Office in advance and follow their instructions.